



INDIAN INSTITUTE OF TECHNOLOGY BOMBAY  
Academic Section

No.Acad./C-62-Interim/2024

Date: 25.01.2024

**Subject : Interim Session of 62<sup>nd</sup> Convocation on Saturday, 24<sup>th</sup> February, 2024**

Dear Graduand,

The Interim Session of 62<sup>nd</sup> Convocation of the Institute will be held on Saturday, **24<sup>th</sup> February, 2024 at 3:00 p.m at the Convocation hall** of the Institute. On behalf of the Institute, I am happy to invite you for the Convocation.

Please make note of the following instructions:

- Confirmation of Attendance** : The confirmation for attending the interim session of convocation is **compulsory**. Graduands are required to confirm their participation by filling up the google form available on the link <https://forms.gle/hecaYbTtNgYmnE8k8> through IITB gsuite/ gmail login ID latest by **20<sup>th</sup> February, 2024**. Please note, the degrees would be handed over only to those students who have filled above form and confirmed their participation.
- Institute Clearance** : Graduands should ensure that, the Convocation fee is paid and all dues (Hostels and others) are cleared before approaching the Academic Section to collect "Uttaria". The status of dues can be checked on ASC portal post login.
- Guests and Accommodation** : The graduand may bring more guests but only three food coupons will be issued per graduand. Children below the age of 12 years are not permitted in the Convocation Hall. The graduand's visit alongwith their parents/ guests for the event at IIT Bombay Campus is allowed from 9:00 a.m. to 7:00 p.m. on 24.02.2024.  
Hostel accommodation shall not be provided to the graduand or to the accompanying guests. The graduand may avail Guest House facility, subject to availability, on payment basis by sending their request to the Manager, Guest House at [managergh@iitb.ac.in](mailto:managergh@iitb.ac.in)
- Uttaria Distribution** : Uttaria will be issued on 22.02.2024 and 23.02.2024 from 11:00 a.m. to 5:00 p.m. in the Academic Section on production of Institute Identity Card.  
The Graduands who have attended "*Commencement of 61<sup>st</sup> Convocation ceremony*" need to use the Uttaria already issued to them. In case, the uttaria is lost/ misplaced, new Uttaria would be issued on payment basis.  
The Graduands who have not attended "*Commencement of 61<sup>st</sup> Convocation ceremony*" would be provided Uttaria at the Academic Section.
- Reporting Time & venue** : Graduands are required to report at 2:00 p.m. at the Institute Convocation Hall
- Dress Code:** : Indian garments in White (Gents: White Kurta – Pyjama/ Dhoti and Ladies: White Sari or White Salwar – Kurta) with proper footwear (not Hawaii chappals or bathroom slippers) and "Uttaria".
- Photography:** : No private photographers during the convocation will be allowed in the Convocation hall. The Institute will make arrangements for photographs which will be emailed to you by the Office of the PRO.
- Degree in "Absentia"** : The degree certificates and transcripts of the graduands who are not able to attend the Convocation, would be sent by post (within India) within a month after the day of Convocation, subject to clearance of all the dues.

With best wishes.

Yours sincerely,

  
Dy. Registrar (Academic)

To  
All concerned graduating students