## <u>UPDATION OF APAAR ID AND NAME AS PER</u> <u>AADHAR ID IN STUDENT ASC PORTAL</u>

- Login to https://portal.iitb.ac.in/asc/Login with student login and go to Personal Information tab.
- Fill up APAAR Id in the "Provide APAAR ID" field without any errors/mistakes as the entry will be allowed only once.
- Fill up Name as per Aadhar Id in the "Name Field" without any errors/mistakes as the entry will be allowed only once.
- No corrections will be entertained in the APAAR id or Name as per Aadhar once saved.
- Click on the "Save" option in order to save the information provided.
- After saving go back and check whether it is displayed correctly in the Personal Information.
- Credits of those students who have updated the APAAR id and Name as per Aadhar correctly in the ASC portal within the stipulated timelines shall only be displayed in the ABC portal.
- The name of the student in the APAAR id should match with the Institute records and Aadhar records for successful upload of marksheet in the ABC portal by the Institute.
- If there is any mismatch in the name as per Aadhar id or APAAR id of the student, then the Institute shall not be able to publish the marksheet of that student and hence the marksheet will not get displayed in the ABC portal.
- For any further clarifications regarding update of APAAR id or Name as per Aadhar Id in the ASC portal, email may be sent to abc\_acad@iitb.ac.in