



INDIAN INSTITUTE OF TECHNOLOGY BOMBAY

Powai, Mumbai – 400 076

Website : www.iitb.ac.in

No.Acad./C-62-DDAF/2024

Date:19.07.2024

Sub : 62nd Convocation and Departmental Degree Award Function (DDAF) of the Institute.

Dear Student,

The 62nd Convocation and Departmental Degree Award Functions (DDAF) of the Institute will be held on **Saturday, 24th August, 2024 and Sunday, 25th August, 2024**. On behalf of the Institute, I am happy to invite you for the function.

The award of medals and degrees will take place in functions organized at the venues decided by the respective academic units. The details of the Departmental Degree Award Functions (DDAF) shall be made available on the Academic webpage (<https://www.iitb.ac.in/newacadhome/convocation/index.jsp>) on 31st July, 2024.

The degree recipients should wear traditional Indian garments in White (Gents: White Kurta – Pyjama / Dhoti and Ladies: White sari or White Salwar – Kurta) and the “Uttaria” provided by the Institute. The degree recipients should wear proper footwear (not hawai chappals or bathroom slippers).

Those students who have not participated in the Commencement Ceremony held on 3rd May, 2024 and hence not collected Uttaria, may collect the “Uttaria” from the concerned academic unit on 22nd and 23rd August, 2024 as per the schedule declared, on production of the Institute Identity Card subject to clearance of dues from all concerned offices. The “Uttaria” will not be issued after the given date.

The degree recipients are required to confirm clearance of their dues well before the date of Departmental Degree Award Functions (DDAF) i.e. 19th August, 2024. The degree recipients who have not cleared their dues **will not be** permitted to receive the degree in person on 24th August, 2024 and 25th August, 2024

The dues collection and "No-dues" certification process has been automated. The student interface shows the dues and you can clear the dues, if any, by using online payment gateway.

The degree recipients are required to report at their allotted venue at least half an hour before the start of the Departmental Degree Award Functions (DDAF). The detailed schedule shall be uploaded on the Academic Web page (<https://www.iitb.ac.in/newacadhome/convocation/index.jsp>)

The following important points may also be noted.

1. All dues of the Institute (Academic, Hostel and others) should be cleared before 19th August, 2024.

2. The degree recipients who have not cleared their dues will not be permitted to receive their degree in person.
3. The “Uttaria” can be retained by the student as a souvenir.
4. For the students opting to receive degree in absentia, the degree will be sent by Speed Post [along with the “Uttaria”, if not already given to them], to their permanent address as per records. To receive the degree in absentia also, the students need to complete all formalities, including clearance of dues.
5. The academic units will make arrangements for photographs and the details will be shared by the concerned academic unit.

With best wishes.

Digital Signature Joint Registrar Academic (misc.dracad) 19-Jul-24 05:04:46 PM

Deputy Registrar (Academic)

To

All graduating students